



LOCiS Purchase Orders

Manage all your Projects with LOCiS Purchase Orders

Demo Town 4000 West Jefferson Street Joliet, IL, 60431 Phone: 815-744-0011	Requisition Requisition Number 2109140652408 Order Date: 9/14/2021																																
Vendor: DEERE DEERE & COMPANY AG & TURF CBD GOVERNMENT SALES CHICAGO IL 60673	Ship To: 275 S. OAK STREET																																
PO Description Parks Laptop																																	
<table border="1"> <thead> <tr> <th>Item Description</th> <th>Quantity</th> <th>Unit Cost</th> <th>G/L Account</th> <th>G/L Description</th> <th>Budgeted</th> <th>Paid</th> <th>Remaining</th> </tr> </thead> <tbody> <tr> <td></td> <td>1.0000</td> <td>1200.0000</td> <td>31-31-929</td> <td>MISCELLANEOUS EXPENSE</td> <td>\$1,200.00</td> <td>\$0.00</td> <td>\$1,200.00</td> </tr> <tr> <td>HDMI Cable</td> <td>1.0000</td> <td>12.0000</td> <td>41-41-929</td> <td>MISC EXPENSES</td> <td>\$12.00</td> <td>\$0.00</td> <td>\$12.00</td> </tr> <tr> <td colspan="5" style="text-align: right;">Total:</td> <td>\$1,212.00</td> <td>\$0.00</td> <td>\$1,212.00</td> </tr> </tbody> </table>	Item Description	Quantity	Unit Cost	G/L Account	G/L Description	Budgeted	Paid	Remaining		1.0000	1200.0000	31-31-929	MISCELLANEOUS EXPENSE	\$1,200.00	\$0.00	\$1,200.00	HDMI Cable	1.0000	12.0000	41-41-929	MISC EXPENSES	\$12.00	\$0.00	\$12.00	Total:					\$1,212.00	\$0.00	\$1,212.00	
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- Create Requisitions which require approval.
- Multiple Vendors per Purchase Order.
- Affects Budget Reports.
- Set Approval methods with Roles/Permissions
- Purchase Order start/end dates.
- Infinite number of notes and remarks for each Purchase Order.
- Department head and Finance notifications.

Requisitions/Purchase Orders ?

[Requisitions/Purchase Order Processing](#)

[Your Requisitions](#)
 [Your Purchase Orders](#)
 [Create a New Requisition](#)

[\(1\) Manage Requisition\(s\) to Approve](#)

Req ID	Description/Details	Requested Deliver By	Status
Requisition 2109140652408 Remarks (0)	Parks Laptop Amount: \$1,212.00 Export Requisitions		Requested By: FZ on 9/14/2021 6:52:40 AM

[\(1\) Manage Open Purchase Orders](#)

PO	Description/Details	Deliver By	Requested By
Purchase Order 2109140651346 Remarks (1)	Office Chairs Original Amount: \$1,320.22 Amount Paid: \$0.00 Remaining 0.00%: \$1,320.22 Export P/Os		Requested By: FZ on 9/14/2021 6:51:34 AM Dept Head Approved: FZ on 9/14/2021 Finance Approved: FZ on 9/14/2021



Learn how LOCiS Purchase Orders can help your organization.

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