A few kind words go a long way...

Dear Gary,

"Thank you so much for all of your help on Monday. I appreciate your patience with all of our "special issues" and me too! It is always a comfort to have you out to help. Thanks again!"

Sincerely,
Marilyn from
Manhattan Fire Protection

Hi,

I just wanted to drop you a note.. Rick Holmes was here on Tuesday doing a code update and I had some MAJOR G/L issues. He came back today. HE WAS WONDERFUL!! He helped me through my issues in the most professional way. He is easy to work with and not intimidating at all. I really enjoy working with him. Great job on hiring Rick!! I'm so glad we have someone in the "neighborhood" and especially someone as nice and down-to-earth like Rick!!

Dawn Lakenburges
Village of Germantown

After Hours Support

AFTER-HOURS SUPPORT LINE
(815) 325 - 9241

Monday – Friday	5 PM – 9 PM
Weekends & Holidays	9 AM – 5 PM

Upcoming Holidays

Good Friday March 21	*Office Closed*
Memorial Day May 26	*Office Closed*

Coming soon

Keep an eye open for our upcoming class schedule for our Fiscal Year End Classes that are going to be held this April.

Welcome!

The Village of Midlothian

The Mail Bag

General Ledger

Question: I recently setup a new General Ledger account and recorded an investment (CD) against that account. When I ran the Treasurers Report (GCTWIN) specifying automatic G/L entry, the investment did not appear on the report. Can you tell me what to do to fix this?

Answer: You need to enter the account number for this investment into the Cash-Investment G/L No Setup (GCTMWIN) program.

Question: I posted audit adjustments to April 2007. I then ran the Balance Sheet Print (GBSWIN) program to recalculate and post the Gain/Loss. The program did not produce a Profit/Loss register, nor did it post anything. Why?

Answer: The answer is because the Balance Sheet Print (GBSWIN) program had already been run for April 2007, or for a later month. To get the Balance Sheet Print (GBSWIN) program to perform your request you must run the GZM program and set the last GBS date to 03/30/07 and click on Add/Save button

Utility Billing

Question: Someone moved into a house that was Inactive, in the middle of the month. I changed the status to Activate and put in their Start Date. I have done my monthly billing already but I want to send these new people a prorated bill. When I calculated their bill I used the From and To dates as 6/16/07 (Start Date) to 6/30/07. When the bill listing printed it showed that they were charged for an entire month. What happened? I know we have the prorate flag set to Y)es.

Answer: When I checked your settings in ZOPT, you do have the prorate flag set to Y)es. What you would do in this case is to use the From 6/01/07 To 6/30/07. Now when you calculate this bill the program looks at the billing cycle of one month, starting with the 1st and calculates from the 16th, the accounts Start Date, and prorates it, counting the days from the 16th to the 30th of the month.

Payroll

Question: I need to disable one deduction for one employee in the next payroll run only. How do I do this?

Answer: Go into the employee's master record via the program Employee Master (PEMWIN). Then click on the deductions button and bring up the deduction. Now change the frequency code to a code that is not used in your system. The deduction will now be disabled until you change the frequency code back to its original value.

Happy Valentines Day!

From Your LOCIS Family