

# LOCIS FOCUS



## LOCAL GOVERNMENT COMPUTER AND INFORMATION SERVICE NEWSFLASH

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LOCIS SUPPORT CENTER

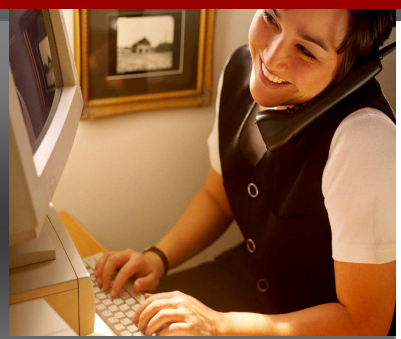
### 7.0 Utility Billing

*During February, LOCIS will be hosting 3 training classes on 7.0 Utility Billing. Deadline for registration is one week prior to the class. Visit our website at [www.locis.com](http://www.locis.com) and click on the Classes tab. There you will find the registration form. Check out the dates and locations and sign-up today! We look forward to hearing from you!  
Register Today!*

### 23rd User Group Meeting

*See what is new with Locis!  
Remember that this is a FREE meeting that is designed to provide you with better knowledge of our software and to provide us with your feedback for future releases. We will also discuss any changes to our existing services and support. Please come and join us! If you have any questions, contact Kim at [kim@locis.com](mailto:kim@locis.com).*

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### SUPPORT

#### AFTER-HOURS SUPPORT LINE

(815) 325 - 9241

Monday – Friday 5 PM – 9PM  
Weekends & Holidays 9 AM – 5PM

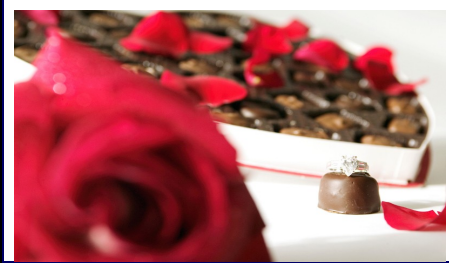
#### THIS MONTH'S EVENTS

- Utility Billing Classes
- Feb 16-Saint Joseph Village Hall
- Feb 17-Joliet Park District
- Feb-17-Collinsville City Hall

#### NEXT MONTH'S EVENTS

- User Group
- March 15-Springfield– Northfield Inn , Suites & Conference Center
- March 16-Bolingbrook-Holiday Inn & Suites

### Happy Valentine's Day



## What is the difference between IMRF Tier 1 & Tier 2 member?

If you first participated in IMRF on or after January 1, 2011 you participate in Regular Tier 2. If you participate before January 1, 2011 you participate as Tier 1 member. Below is a breakdown of the difference of the two Tiers.

### Comparison of Regular Plan Tier 1 and Plan Tier 2

	<b>Regular Plan Tier 1</b>	<b>Regular Plan Tier 2</b>
<b>Eligibility</b>	Members enrolled in IMRF before January 1, 2011	Members first enrolled in IMRF Regular plan on or after January 1, 2011
<b>Vesting</b>	8 years	10 years
Normal Retirement Age (full pension)	60	67
Earliest Retirement Age (reduced pension)	55	62
Reduction in Pension	Retire between age 55 and 60 with less than 30 years of service credit: pension reduced ¼% for each month under 60. Retire between age 55 and 60 with at least 30 but less than 35 years of service credit: pension reduced by lesser of ¼% for each month under age 60 or of service credit less than 35 years	Retire between age 62 and 67 with less than 30 years of service credit: pension reduced ½% for each month under age 67. Retire between age 62 and 67 with at least 30 but less than 35 years of service credit: pension reduced by lesser of ½% for each month, under age 67 or of service credit less than 35 years.
Final Rate of Earnings	Average of highest 48 months in last 10 years of service	Average of highest 96 months in last 10 years of service.
Wage Cap	None for members first participating before January 1, 1996, \$245,000 annually (in 2010) for all others	Wages do not include compensation in excess of \$106,800.00 (2011). 108,882.60 (2012). The amount increase annually.
Voluntary Additional Contributions	Members may contribute up to an additional 10% of their salary.	Member may contribute up to an additional 10% of their salary (up to the wage cap)
Annual Pension Increase	3% of the original amount	The lower of 3% or one-half of the increase in the consumer price index for the preceding year of the original amount.
Eligibility for Annual Pension Increase	First January following retirement effective date. First year increases prorate if effective date other than January 1.	Increase not paid until the later of age 67 or after one year of receiving pension.
Surviving Spouse Pension	50% of the pension the member had earned at the date of death.	66-2/3% of the pension the member had earned at the date of death.
Surviving Spouse Pension Annual Increase	3% of the original amount	The lower of 3% or one-half of the increase in the Consumer Price Index for the preceding year of the original amount.
Early Retirement Incentive	Member must be at least age 50 and have 20 years of service Member can purchase between one month and five years of service: increases member's age and service for retirement calculation purposes.	Member must be at least age 57 and have 20 years of service Member can purchase between one month and five years of service: increase member's age and service for retirement calculation purposes.

## LOCIS User with Employees who fall under "Tier 2":

Tier 2 employee's have a wage cap of 108,882.60 for 2012. We expect this limit to change each year.

Here is how to setup the wage cap for a Tier 2 member. In PEM (Employee Master/Maintenance) enter employee id, click on the Deductions tab.

Double click IMRF (Employee) deduction and put a limit in calendar year limit field. The limit is going to be the current year wage cap for Tier 2 multiplied by employee withheld rate.

Double click IMRF (Employer) deduction and put a limit in calendar year limit field. This limit is IMRF current wage cap for Tier 2 multiplied by employer IMRF rate.

Make sure to click ADD/SAVE button after each limit is entered..

Options Help

ID: WICKI01

Name: WICKISER, KRISTINA - (A)

Deduction Code: IMRF -IMRF

Deduction Amt: 4.50

YTD Amount: 47.82

Calendar Year Limit: 4806.00

% or \$: Perce

Frequency: T

Seq #	Deduction code	Amount	YTD Ded Amt	Ded Limit	% or \$	Freq
01	FICA -FICA	4.20	44.61	4485.60	%	T
02	FICAR-FICA EMPLOYER	6.20	65.87	6621.60	%	T
03	FIT -FED W/H	.00	77.47	.00	%	T
04	MEDIE-MEDICARE	1.45	15.41	44999.98	%	T
05	MEDIR-MEDI EMPLOYER	1.45	15.41	44999.98	%	T
06	SIT -STATE W/H	.00	26.98	.00	%	T
07	IMRF -IMRF	4.50	47.82	4806.00	%	T
08	IMRFR-IMRF EMPLOYER	10.66	113.26	11384.88	%	T
09	UCIL -STATE UNEMPLY	.70	.00	89.18	%	X
10	HSAE -HEALTH SAVING	50.00	50.00	3050.00	\$	H
11	HSAR -HEALTH SAVINGS	50.00	50.00	500.00	\$	H

Buttons: First, Previous, Next, Last, Close

Run LRepair.

By performing the task above this will help differentiate between a Tier 2 member as opposed to a Tier 1 member.

# The Mail Bag

## Utility Billing



**Question:** *I need to get a report on all accounts with Combined Meters with their Old and New readings?*

**Answer:** Go to Utility Billing, Regular Bill Process, Meter Data List (UMTL) Select a Range of accounts. It will default to all accounts. Then Click on Combined Meters Only and then click on Proceed button. The results will show the Account Number, Name, Service address, status, service, rate code, Old and New Reading, Consumption, Route/Sequence # , Meter #, Meter Type, Last Serviced, Next Service and Install Date.

You then have a list of Options: Print the List, Send to Excel, Print Labels or Print Envelopes.

**Question:** *I ran my Shut off Notices and one of my accounts did not show up on the Listing but it did print a Shut off Notice. What happened?*

**Answer:** When you answered the questions in the Shut off Notice procedure, you asked to show the Water accounts on the listing. The account didn't show because it didn't have Water, it had Refuse only and R wasn't chosen. It printed a bill because the criteria was set to send a bill for accounts over \$10.00 and this account had a balance for \$50.00.

**Question:** *I have added a couple new U/B accounts and they are not showing up on the Handhelds for the guys to read. What do I have to do to make them show up?*

**Answer:** You have to go to U/B and U/B Setup. Then Route Setup (URN). **DO NOT** do this process if the Handhelds are out being read. Choose the route you are working with and put in the Account # and the Sequence # and then Add/Save. Next, Save the Route. Now the accounts will show up on the Handhelds.



*If you have a question you would like answered please submit it to [kim@locis.com](mailto:kim@locis.com).*

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